

GENERAL INFORMATION – TECHNICAL EXHIBITION BEFIB2012

Venue and Date

Guimarães, Centro Cultural Vila Flor (<http://www.ccvf.pt/>), Portugal
19th to 21st September 2012

Technical exhibition

The technical exhibition is dedicated to the following topics:

- Materials and structural components;
- Equipment for the assessment of concrete properties and the behaviour of structural systems;
- Execution of structures: design and construction.

Participants

The technical exhibition is open to companies or institutions that are interested in the topics of the conference, namely owners of infrastructures, designers and consultants, producers and suppliers of materials and equipment, companies dedicated to construction and rehabilitation of structures.

Schedule

Setup: September 18th, 14h30-17h30

Opening: September 19th, 9h00

Closing: September 21st, 17h30

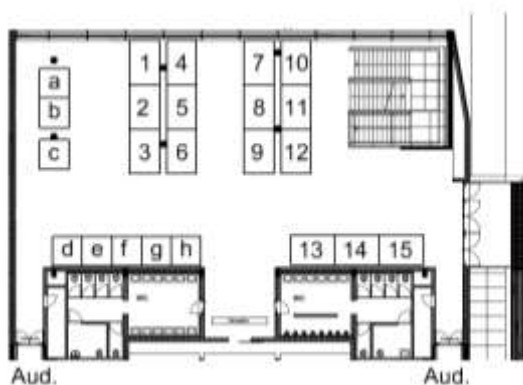
Disassembly: September 21st, 17h30-20h00

Exhibition area

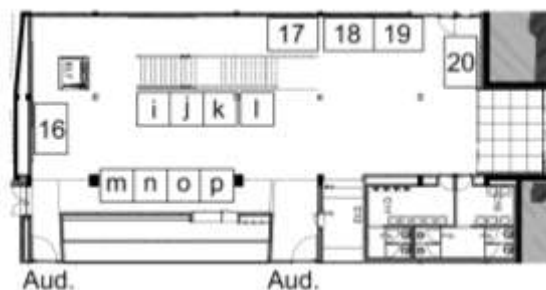
The technical exhibition is located in both the Large and Small foyers of the auditoriums (), where coffee breaks also take place.

A maximum of 15 stands are expected in the Foyer of the Large Auditorium, whereas in the Foyer of the Small Auditorium, a maximum of 5 stands is acceptable. The location and identification of each stand (6m² each) is shown in the plans below (stands numbered from 1 to 20). Furthermore, smaller exhibition areas of 2m² are available (8 in each Foyer), where exhibitors may place their marketing/informative materials. Such areas are identified by letters (a to p) in the following plans.

Foyer of the Large Auditorium



Foyer of the Small Auditorium



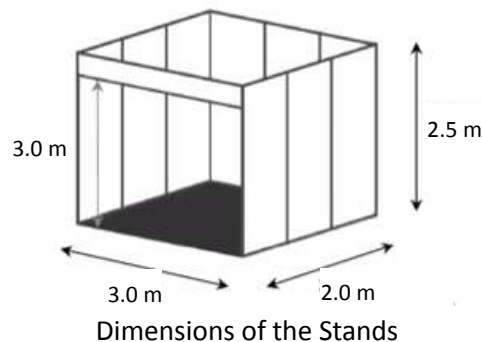
Registration

The registration form for the Technical Exhibition must be sent to the secretariat, together with the respective payment.

The Organizing Committee shall inform the exhibitors of the acceptance of their registration and indicate the assigned stand.

Stand choice is performed according to the order of registration arrival and confirmation of the respective payments. If it is not possible to satisfy the original stand choices, a new request is made among the remaining stands.

Stands have a total area of 6 m^2 ($3 \text{ m} \times 2 \text{ m}$), with dimensions and configuration as shown in the following figure. During the technical exhibition each stand includes : carpet, table, two chairs, electrical outlets. For the 2 m^2 ($2 \text{ m} \times 1 \text{ m}$) exhibition areas, a carpet and electrical outlets shall be made available.



Cancellations

A written cancellation request must be sent to the Organizing Committee. The refunding of the registration fee is only possible if the cancellation request is performed before communication of registration acceptance.

Responsibilities

The Organizing Committee is responsible for order in the whole exhibition area, including the supply of electricity (standard 220-230V) and stand lettering.

The exhibitor is responsible for any necessary licences and insurances. The exhibitor will be held accountable for any damage caused to the congress/exhibition venue.

Technical Exhibition BEFIB2012 – Registration Form

Description of Applicant				
Company or Institute				
Address				
City		Zip Code		Country
Contact person	Last name		First name	
Title				
Telephone			Fax	
E-mail address			Web site	
Name of person(s) with free registration				
5 numbers of stands (order of preference)				
5 numbers of 2m ² exhibition areas (order of preference)				

Type of participation and Fee		
	Fee	Amount
Sponsor with exhibition – 2m ² area	2250 + VAT	
Sponsor with exhibition – 6m ² stand	2900 + VAT	
Sponsor with exhibition and highlighted ref.	4900 + VAT	
Total value		

Payment method		Amount
<input type="checkbox"/> Bank transfer	Bank: Millennium bcp	
	IBAN: PT50 0033 0000 00064286460 05	
	SWIFT: BCOMPTPL	
Account holder's name: TecMinho		
<input type="checkbox"/> Credit card <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Amex	Card No.:	
	Expiry date (month/date):	
	Cardholder's name:	
	Cardholder's signature:	

Please send this application form filled and the receipt of remittance (if paid by bank transfer) to BEFIB2012 Exhibition Secretariat via Fax, email or air-mail to:

BEFIB2012
 Universidade do Minho, Departamento de Engenharia Civil
 Azurém, P-4800-058 Guimarães

Tel.: +351 253 510218, Fax: +351 253 510217, E-mail: befib2012@civil.uminho.pt
[http:// www. befib2012.civil.uminho.pt](http://www.befib2012.civil.uminho.pt)

Date _____

Signature _____